

Synopsized Board Minutes
Winter 2010
January 22-23, 2010

President called the meeting to order. Secretary was not in attendance, President called the roll. Minutes from the Fall 2009 Board Meeting were approved.

Due to the many serious issues facing APTAC and the PTACs nationwide, the normal business meeting was deferred until Saturday to allow for in-depth discussion on DLA funding impacts. Areas of discussion: CR signed on 12/19/2009 with increase for PTACs; communication with DLA; Cost Match; % of personnel assigned to programs; etc.

On January 19, the president received a phone call from DLA. DLA stated that on 1/25/2010, they would be arriving at a decision on how to expend the funds allocated. The most likely scenario would be programs funded at 85% of the requested amounts. DLA stated that they had received the comments from PTACs on the SCAA. They would like APTAC to prioritize requested changes and provide suggestions on implementation.

Items of discussion by the board:

- DLA's request for no-cost program extensions and the impact on the PTAC programs.
- DLA emphasis on program audits by ONR/DCMA – concern over audits being retroactive for interpretation of requirements.
- Program funding of 55% vs. 85%. Is the 55% funding for a full year or just until DLA receives the additional funding for the 2010-2011 fiscal year? As of the meeting, DLA had yet to receive the current year appropriated funds of OSD.
- Impact of the 55% funding on PTACs. Board requested that RTEMS prepare a survey to ascertain how many programs have received funding, and at what level (100%, 85% or 55%). A group was appointed by the president to develop questions to be included in the survey. The group consists of Sandra Ledbetter, Bill Stuby and Terri Bennett.
- Cash Match is a major concern for all PTACs.
- Interpretation of program requirements/funding issues appears that a variety of interpretations is occurring among the program managers.
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One area that continues to be problematic is the best method of communication with APTAC members. The board needs to be aware of and deliver more effective communication to the members. Communication is a major concern with the members.

The President addressed the issue of APTAC speaking before The Small Business Committee to relay problems/successes of impacts. There was a discussion of how APTAC needs to produce updated marketing collateral to provide the details of our success/impacts on small business. If we are serious about the future of the program, we need to become more aggressive and challenge the Program Managers to report their impact and success stories.

Keith Morrison provided an update on the APTAC legislative focus. APTAC needs to communicate with Congress on the issues facing the PTACs survival. APTAC/PTACs need to communicate that their programs are being funded at 55%. This is a pivotal issue to the long term success of the programs. He did stress that only the major issues should be brought to Congress.

APTAC needs to select major points to address.

- Need for both a Senate support letter and a Congressional letter. APTAC needs to build a foundation to support an increase in Congressional funding that would allow the PTACs to receive full funding. The Senate letter that is currently being drafted states complete support for the PTACs and their support of small business to the warfighter.
- The PTACs that have received partial funding need to contact their congressional stakeholders to ensure that they are aware of the funding situation and its impact. They should ask that their member of Congress contact DLA to say that they are concerned over the cuts/impact to their PTAC.
- The Executive Committee met immediately after the Friday board meeting and developed a strategy for communication with both DLA and Congress about the funding issues.

The Board participated in discussion on how to work with Congress to communicate our situation. APTAC needs to better educate our members on the appropriate actions that can be achieved without “lobbying”. The APTAC website has excellent information on that task. It is also recommended that the individual PTACs ask their clients to send letters of support/success of the PTAC.

The past request for information resulted in receiving 39 responses. The board discussed development of a common method of gathering specific information for APTAC use. RTEMs will make recommendations.

Discussion on the SCAA

Core Concerns

The major issues that impacted all PTACs were:

Cash Match requirement of 50%

Use of Part Time or percentage of Personnel involved in Grant.

Training, Is DLA going to start dictating the levels of training? Questions to justify training appear in the budget are so specific that projections are made possibly 12-18 months in advance without events being scheduled.

The results of the ExComm meeting held on Friday evening to develop strategic plan for the congressional effort were outlined.

A two prong approach:

1. Letter – waiting for list of target senators, make sure that regional directors know who to contact. APTAC will provide talking points. As soon as letter is submitted, Keith Morrison will notify the board that it has gone and to contact their senators.
2. This can start now. Severely impacted PTACs should contact their Congressional/Senate offices. Regional Directors should contact their program managers to find out exactly how many programs are impacted by decreased funding, no-cost extensions, etc.

APTAC board presented reports submitted prior to the meeting.

Treasurers Report

A discussion was held on the proposed FY 2010-2011 budget. Organizational membership fees are the most difficult to project due to the current budget issues with DLA. Due to increased catering, room charges, etc., the conference expenses are increasing. The boards tasked the Treasurer with evaluating registrations fees for similar conferences and then make a recommendation to the ExComm for the Spring 2010 registration fee.

There was a brief overview of the Spring Conference agenda and Education Committee assignments for selecting topics and speakers were provided by VP for Education. Sean Smith will be leading the Program Managers track. He will solicit relevant topics from the Program Managers. April Galloway is leading Track 1 and Jim Bob Rollins has agreed to lead Track 2. Pat Tovar, San Antonio PTAC, and her staff will be working with RTEMS and the Education committee to secure General Session speakers and other local resources.

Meeting Adjourned on Saturday evening, January 23, 2010.